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Tex's BBQ Express
515 Sprague Street
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October 22, 2009

Dear Tom,

Thank you for a great lunch today! Everyone enjoyed the pulled pork, chicken, beans, salads and don't forget the brownies! We had plenty for everyone with leftovers, everything was hot, tasty and fresh. Our second shift will enjoy the food later in the day when they take a meal break.

We will definitely be calling you again this coming summer to try out the 'all you can eat' BBQ, especially the ribs that you were describing. Sounds delicious.

We appreciate you're your efforts to make our company event a success. Thanks again.

Sincerely,

A handwritten signature in cursive script that reads "Joyce R. Lee".

Joyce R. Lee
Controller